

Vacancy Details

Personnel Notice:	22-15
Date Announced:	03/06/2015
Closing Date:	3/20/2015
Command:	Naval Undersea Warfare Center (Keyport)
Grade:	NT-IV and V (GS-11-14 equivalent)
Type:	Assistant Counsel

****If you applied for this position under Personnel Notice 97-14 and are still interested in being considered for this position, you will need to reapply under this current Personnel Notice.****

There is an anticipated vacancy for an attorney to serve as an Assistant Counsel within the Office of Counsel at the Naval Undersea Warfare Center, Keyport Division, (NUWC DIVKPT) in Keyport, Washington. NUWC DIVKPT is one of two Divisions within the Naval Undersea Warfare Center, and it operates a full-spectrum test and evaluation, engineering, and Fleet support center for submarine and autonomous underwater systems and undersea warfare weapons systems. NUWC DIVKPT's premier range and depot capabilities and obsolescence management applications are central to fleet material readiness. NUWC DIVKPT currently employs approximately 2,000 military, civil service, engineers, scientists, technicians, industrial trades, logistics and administrative personnel. NUWC DIVKPT is located in Keyport, WA on the Olympic Peninsula, across the Puget Sound from Seattle and approximately 30 miles from Tacoma. NUWC DIVKPT has detachments in Pennsylvania, California, Maryland, Virginia, Nevada, Florida, and Hawaii.

The NUWC DIVKPT Office of Counsel is a field office within the Office of Counsel for the Naval Sea Systems Command (NAVSEA). NAVSEA is responsible for the development, acquisition, and maintenance of ships, shipboard systems and ordnance for the Department of the Navy (DON), with an annual budget of \$30 billion and a workforce of roughly 53,000 military and civilian personnel. The NAVSEA Office of Counsel employs over 100 lawyers at its Headquarters in Washington, D.C., and in 20 field offices throughout the U.S. The NUWC DIVKPT Office of Counsel employs four attorneys and one support staff and has a varied workload covering the full range of the DON practicing primarily civilian personnel and labor law, federal acquisition law, environmental law, intellectual property law, fiscal law, standards of conduct and ethics, and Freedom of Information Act, and Privacy Act law.

The Assistant Counsel position may be filled at the NT-IV (comparable to GS-11/12) or NT-V (comparable to GS-13/14) pay band within the NAVSEA Warfare Center Personnel Demonstration Project. This is a career ladder position with potential for promotion to the full performance level at the NT-V (GS-14) within the NAVSEA Warfare Center Personnel Demonstration Project. If the position is filled at the NT-IV level, the position will have promotion potential to the NT-V level. Among qualified applicants preference is expected to be given to hiring the best qualified applicant at the lowest pay grade.

To be eligible for selection at the GS-11-equivalent level within the NT-IV pay band, recent law school graduates and applicants with less than one year of legal experience must have graduated in the top third of their law school class or must present other evidence of clearly superior accomplishment or achievement such as work or achievement of significance on an official law school law review or journal, winning a moot court competition, membership on the law school's official moot court team, or membership in the Order of the Coif. To be eligible for selection at the GS-12-equivalent level within the NT-IV pay band, the applicant must have at least two years of significant legal experience in any of the OGC practice areas above, with the exception of intellectual property law. To be eligible for selection at the GS-13-equivalent level within the NT-V pay band, the applicant must have in excess of two years of successful legal experience in one or more of the OGC practice areas above, with the exception of intellectual property law. To be eligible for selection at the GS-14-equivalent level within the NT-V pay band, the applicant must have at least three-and-one-half years of successful legal experience in one or more of the OGC practice areas above, with the exception of intellectual property law.

Applicants will be evaluated on: 1) the depth, breadth and quality of their federal acquisition, civilian personnel law experience and/or litigation experience, with additional emphasis being given to hearing experience before the MSPB, EEOC, and GAO; 2) their research, analytical, and writing skills; 3) their oral communication skills; and 4) their interpersonal skills, including their ability to develop strong attorney-client relationships and their ability to work both independently and as part of a team. An understanding of the Navy, NAVSEA, and OGC is desirable, but not mandatory.

The successful candidate will be expected to practice primarily in civilian personnel law and labor law, but will also be called upon to provide legal service in federal acquisition law, Freedom of Information Act and Privacy Act law, ethics and standards of conduct, environmental compliance, and the review of non-FAR based agreements with NUWC DIVKPT's customers.

The successful candidate must be a U.S. citizen, have graduated from a law school accredited by the American Bar Association, be an active member in good standing of the bar of the highest court of a State U.S. Commonwealth, U.S. territory, or the District of Columbia, be admitted to practice before a state or federal court, and be eligible to obtain and maintain a Secret security clearance.

Interested attorneys may contact Mr. Robert Jusko, Counsel, NUWCDIVKPT at (360) 396-2785, or by email at Robert.Jusko@navy.mil for further information about the position and the office.

Applicants should submit a resume, two brief writing samples (less than 10 pages each) that demonstrate analytical and advocacy abilities, the two most recent performance appraisals if available; and the names and telephone numbers of at least three references who may be contacted. Attorneys who have graduated from law school less than five years prior to the announcement closing date must provide a copy of their law school transcripts including class rank. The application should indicate the lowest grade level that the applicant will consider.

It is highly recommended that applications be sent electronically to Mr. Jusko at the email address above. Please redact social security numbers from application materials. If necessary, applications may be mailed via Fed Ex or other similar means to:

Robert M. Jusko
Naval Undersea Warfare Center Keyport Division
610 DOWELL ST
KEYPORT WA 98345-7610

This personnel notice will close at 11:59 PM, EST on March 20, 2015, and applications must be received by that date to be considered.

If the successful applicant is not currently a member of the Department of the Navy Office of the General Counsel, processing of the hiring action can only commence after submission of those items identified in the "Instructions for New OGC Attorneys" (see Careers section of www.ogc.navy.mil).

Applicants eligible for Veterans' Preference must specifically claim such eligibility in their cover letter, identify the basis for the claim, and include supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty or other supporting documentation) with their submission. Not all veterans are preference eligible. To find out if you are, you may visit the Veterans' Preference Advisor, operated by the Department of Labor at <http://www.dol.gov/elaws/vets/vetpref/vetspref.htm>. For a summary of time periods, campaigns, and conditions that entitle an applicant to preference eligibility, please visit www.opm.gov/veterans and review the "Vets Info Guide" and the "Vets Guide." There is no formal rating system for applying Veterans' Preference for attorney appointments in the excepted service; however, the Department of the Navy Office of the General Counsel considers veterans' preference eligibility a positive factor in the attorney hiring process. Applicants who do not claim and do not provide adequate supporting documentation for Veterans' Preference will not receive the positive factor consideration.

The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy or gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

Reasonable Accommodation Policy Statement:
https://help.usajobs.gov/index.php/Reasonable_Accommodation_Policy_Statement

Legal and Regulatory Guidance:
https://help.usajobs.gov/index.php/Legal_and_Regulatory_Guidance

Relocation expenses will not be paid.

THE DEPARTMENT OF THE NAVY IS AN EQUAL OPPORTUNITY/REASONABLE ACCOMMODATION EMPLOYER

The Department of the Navy is an Equal Opportunity/ Reasonable Accommodation Employer. All hiring and advancement in the Office of the General Counsel is based on merit without regard to race, color, national origin, religion, age, sex, sexual orientation, disability, political affiliation or marital status.

The Department of the Navy provides reasonable accommodation to applicants with disabilities where appropriate. Applicants requiring reasonable accommodation for any part of the application and hiring process should inform the individual identified in the personnel notice. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

VETERANS PREFERENCE IN HIRING

Department of the Navy attorney positions are in the excepted service, not the competitive civil service. There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of

the Navy considers veterans' preference eligibility as a positive factor in attorney hiring. If you are eligible for veterans' preference in hiring, you are encouraged to include that information in your application along with the supporting documentation, e.g., DD 214. Not all veterans are eligible for veterans' preference. To find out if you are, you may visit the Veterans' Preference Advisor, operated by the Department of Labor at <http://www.dol.gov/elaws/vets/vetpref/vetspref.htm>.